

**SOMA Community Stabilization Fund  
-- Community Advisory Committee**

**MINUTES OF January 18, 2007**

**Meeting Location**

1 South Van Ness Avenue, 5<sup>th</sup> Floor  
Mayor's Office of Community Development  
San Francisco, CA 94103

**Community Advisory Committee**

Ada Chan  
Jazzie L. Collins, Chair  
Rudy Corpuz, Jr., Vice-Chair  
Conny Ford  
Donald Frazier  
Steven Sarver  
Kelly Wilkinson

**1. CALL TO ORDER and ROLL CALL**

Meeting called to order at 5:45pm by Chair, Jazzie Collins.

All members of the Advisory Committee were present except for Ada Chan

MOCD staff present:

- Claudine del Rosario, Senior Project Manager
- Lariza Dugan-Cuadra, Community Builder
- Brian Hoffman, Finance Analyst

Supervisor Chris Daly present

**2. DISCUSSION ITEM**

*Agenda review and meeting logistics*

Claudine del Rosario reviewed the agenda, and explained that she would take on more of a facilitation role so that Chair Jazzie Collins could better participate. Brian Hoffman will also keep track of time so that the meeting stays on schedule.

**Public Comment:**

No public comment.

**3. ACTION ITEM**

*Review and possible action on minutes for November 16, 2006*

Steve Sarver motioned to adopt the minutes as presented; Conny Ford seconded the motion.

Voice vote to approve minutes was unanimous.

**Public Comment:**

No public comment.

#### **4. DISCUSSION ITEM**

##### *MOCD Staff Report*

Claudine del Rosario explained that the one-year appointment of committee members was up as of 1.31.07, but the bylaws state that committee members can remain until they are asked to leave. Jazzie Collins confirmed this with the city attorney.

Claudine del Rosario explained that within 18 months of the ordinance the Director of MOCD and Chair Jazzie Collins must make a presentation and this presentation will take place in late February/early March.

Claudine del Rosario encouraged all committee members to sign the conflict of interest provisions. As of the meeting, Chair Jazzie Collins is the only member to have signed the form.

A sign up sheet for food was passed around the table and each committee member was asked to sign up to bring food for one meeting.

Brian Hoffman gave a finance update. A handout of Draft Uses and Revenues Schedule was passed out to explain the projected and actual revenues in the SOMA Community Stabilization Fund. Brian stressed that expected revenues may not match actual revenues because builder projections are not always accurate, but that this is nothing to worry about.

##### Public Comment:

Chris Durazo from SOMCAN said that it might be a matter of concern that projections do not match up because the projections were originally lowered to just residential square feet. She agreed to ask SOMCAN why this might be happening and update the committee in February.

A question was asked about the money for the youth development center. Chris Durazo replied that the process has begun and feasibility meetings have been conducted every week since September.

#### **5. DISCUSSION ITEM**

##### *Review and possible approval of Committee Principles to guide strategic framework*

Claudine del Rosario explained that the goal for the meeting was to discuss and approve the principles. MOCD staff drafted a set of principles and the task force also created a version, and the goal at this meeting is to agree on a single set of principles.

The committee discussed both versions and created one document. Conny Ford motioned to adopt the principles as edited. Rudy Corpuz Jr. seconded the motion. Voice vote to approve principles was unanimous.

##### Public Comment:

No public comment

## **6. DISCUSSION ITEM**

*Discussion of upcoming joint collegial meeting including this committee, SOMPAC and the Western SOMA Task Force and presentation of possible questions and agenda items.*

A joint meeting will take place on January 31, 2007 at Arc of San Francisco. The meeting was created to bring the committees together, see what role each will play and where each committee stands at present. It is a chance to ask questions to both the Planning Department and the Redevelopment Agency as well. Claudine del Rosario suggested that committee members submit questions to Jazzie Collins, to be asked at the meeting.

It was stressed that this is the first time a meeting like this has taken place and the open dialogue and lines of communication will be extremely helpful to the committee.

### Public Comment:

No public comment

## **7. DISCUSSION ITEM**

*Staff presentation of revised Strategic Framework timeline and other upcoming important dates.*

Claudine del Rosario directs the Committee's attention to the handout, which reviews the process of creating the strategic framework. She stressed the importance of creating the strategic framework sooner rather than later, as it can always be amended.

The next step is to agree on priorities, and committee members were asked to go back to their constituencies and ask how they will be affected.

Claudine del Rosario explained that the MOCD RFP process typically takes six months. She also explained the difference between an RFP and an RFQ, and committee members expressed concerns about both processes. This will be addressed at a later meeting.

## **8. PUBLIC COMMENT**

It was asked that there be no trickery in the final MOCD RFP. It should stress common sense so that there is equality in access to apply. Transparency in the process was also stressed as important.

## **9. ADJOURN**

Committee Chair Jazzie L. Collins adjourned the meeting at 8:02PM.